

Privacy Policy

When applying to Costello Medical you are providing certain personal data which will be processed by us only for purposes relating to our recruitment process. We have a legitimate interest to process your email address and other personal data which you may have included in your application form, CV and/or cover letter. Under UK law, we are also required to request details and, if you are invited for interview, evidence of your legal right to work in the UK.

Your data will be held by Costello Medical during your active application, and if you are rejected at any point in our recruitment process for six months following the date that your application was rejected. Your personal data will be stored in our Applicant Tracking System, which is only accessible by those employees of Costello Medical who are involved in our recruitment process and hiring decisions. Hard copy documents either provided by you or created by us based on the documents you have submitted which contain your personal data will be handled only by company employees as required for recruitment processes. Your data will not be shared with any other third-party providers.

We will comply with any request from you pertaining to:

- Disclosure of all your personal data held by us
- The rectification of all your personal data held by us
- The deletion of all personal data held by us

Requests should be made in writing to recruitment@costellomedical.com. We will respond to any such request within one month.